Palmer Student Locker Instructions

Over the past few years at Palmer, we have noticed that students are choosing between using a locker and carrying around their backpack. We have a unique opportunity to provide an online registration application for students who would like a locker this school year. Students may choose the location of their locker and will have their combination sent to them directly.

1. Go to locker web site for the school. https://rcpalmer.lockerassignment.com
2. Your User ID is your **student number**, your password is your **initials (upper case) and student number**. For example, if your name is "John Smith" and your student number is 12345, your User ID would be "12345" and your password would be "JS12345". The password is case sensitive! Please use your Usual Name rather than your Legal Name
3. Select a zone of the school in which you would like to have a locker. The zones are by grade level, the system will only allow you to select a locker in your assigned zone.
4. When a zone is selected the available lockers will be listed. A locker entry that is **Green** is an empty locker, and a locker entry that is **Red** is full.
5. Once you have selected a locker you will be shown the locker combination. You can login at any time to see your assigned locker and combination.
6. You cannot change your locker through the online application.

*Your student number can be found on your class schedule or on MyEd.

Locker Registration Times:

Grade 12's: Thursday September 7th 3:00pm-5:00pm
Grade 11's: Thursday September 7th 4:00pm-6:00pm
Grade 10's: Friday September 8th 3:00pm-5:00pm
Grade 9's: Friday September 8th 4:00pm-6:00pm
Grade 8's: Monday September 11th 3:00-5:00pm
Last call for all grades: Tuesday September 12th 3:00pm-5:00pm
Locker Sign Up Support in the Lounge: PLT September 13th & 14th