



R. C. Palmer Secondary
Parent Advisory Council

PAC Meeting
May 9, 2017, 7:00 – 8:15 pm

1. Meet and Greet/ Attendance

The meeting was attended by:

| | |
|-------------------|-----------------|
| Dianne Smith | Principal |
| Elizabeth Wong | Chairman |
| Cherrie Cuyegkeng | Secretary |
| Katherine Daya | Treasurer |
| Amir Mahani | Member-at-large |
| Edmund Wang | Member-at-large |
| Connie Ng | Member |
| Mei Cui | Member |

2. Approval of Previous Minutes

The minutes of April 11, 2017 was approved and the agenda as presented by Elizabeth Wong was adopted for this meeting.

3. School Update

Dianne Smith's report follows:

- Pro-D Day on May1: Looked at the core competency of Social Responsibility and incorporated it into Palmer PRIDE matrix. School Focus. Will look into Online Behavior as part of personal and social responsibility.
- Collaboration Day: Continuation of the Pro-D day.
Incorporation of Social Responsibility competency in specific classes.
A focus on core competencies of critical and creative thinking.
Thinking of how to connect school with the life outside of school.
This is an ongoing working document.
- AP Exams this week.
- Asset Champions URoc2017.
- Preparing for upcoming events:
 - Incentive Potluck on May 25
 - Athletic Awards Barbeque Night on June 1
 - School Awards Ceremony on June 6
 - Valedictory Ceremony on June 15



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- Schedule for last week of June to be sent home via Synervoice.
Grade 8 and 9 reflections on Social Responsibility Core Competency
Grade 10 and 11 Marika Meyer's Post-Secondary Digital Presentation
Afternoon time for Meet the Teachers.
Issuance of report cards.
Carnival
Grade 12 Dinner-Dance.
- Ultimate Team and Track and Field likely going to provincials.

4. Chairman's Report

- PAC will sponsor the Grade 7 Parent Dinner scheduled on May 24, 2017. Elizabeth Wong requested for help in buying plastic cutleries and paper plates. She will call and assign members of PAC to help her. It was also decided to add tetra pack juice drinks as an add-on to water bottles already purchased. Dianne also offered to bring out 10 plastic water pitchers. As a rough estimate, we were advised to prepare dinner for approximately 100 persons.
- Funding Update. Elizabeth expressed the need for the clubs to file their claim for reimbursement so that the checks could be processed. Dianne will follow up with the clubs. Kathy proposed that a deadline be set, ideally before PAC's next application for gaming funds is done. Elizabeth said that for as long as funds are shown as earmarked it will be fine.
- Application for Gaming Fund for School-Year 2017-2018 is April 1 to June 30, 2017.
- Invitation of PAC Chairman to the Valedictory Ceremony on June 15, 2017. She is invited to award the scholarships funded by PAC to the graduating awardee. This will be held at Bethany Church in Hamilton. There will be two scholarships to be awarded. Elizabeth says another PAC member can also do the awarding.

5. Treasurer's Report

Kathy Daya is still awaiting a financial report of the inflow and outflow of PAC's funds from Elizabeth Wong. Elizabeth agreed to give this to Kathy. In the meantime that Kathy does not have this report, Elizabeth still presented the PAC's bank statement. The Coast Capital bank statement presented by Elizabeth Wong showed PAC's balance to be CAD\$15,302.82 (Fifteen thousand three hundred two and 82/100 only) as of May 1, 2017. Elizabeth reported that cheque in the amount of CAD\$3,480.00 (Three thousand



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four hundred eighty only) was issued after May 1. Elizabeth reported that this brings the PAC cash balance to CAD\$11,822.82 (Eleven thousand eight hundred twenty two and 82/100 only).

6. Richmond District Parent Association (RDPA)

No report was made as both Patrick Chun and Kathy Daya were unable to attend this meeting.

7. Correspondences

Elizabeth announced that for the period she did not receive any correspondence.

No other business was discussed and the meeting was adjourned.

This is the last meeting for the school year.